

Dear Colleagues:

In an effort to have you start the process of creating resolutions for the HOD as soon as possible, we are sending out the first of several memorandums to guide you in developing resolutions and remind you of deadlines.

Well-crafted resolutions can be submitted at any time but this year we are establishing a submission deadline of Friday March 8, 2019 by 5 PM. This final deadline is following legislative Advocacy Day in Albany on Wednesday, March 6. Resolutions should be submitted to [lmayer@mssny.org](mailto:lmayer@mssny.org)

We know that many of you are having district and county meetings to discuss issues of concern and to begin formulating your thoughts into actions. Indeed as you begin the process of generating resolutions, you should review MSSNY policy on your topics of concern and review our legislative agenda and the bills that remain pending in the state government that might be addressed this upcoming session.

Resolutions to the MSSNY House of Delegates may be presented to the House of Delegates only by individuals who are members of the House, or by county medical societies, district branches, specialty societies, sections, MSSNY committees or medical schools.

For those who will be preparing or submitting resolutions, we have attached guidelines for the proper preparation of resolutions. We urge you to [read these guidelines](#) and adhere to them. This will ensure that the House of Delegates proceeds efficiently and discussion is productive. We ask executive directors of the county and specialty societies to work with their members to ensure that resolutions are well-written both in content and language. MSSNY Staff may contact authors of resolutions which raise editorial or grammatical questions. The intent of a resolution will not be changed, but may require clarification.

The next meeting of the MSSNY House of Delegates is scheduled for April 11-14, 2019 at the Westchester Marriott Hotel in Tarrytown.

Should you have questions regarding any of this information, feel free to contact the MSSNY office for assistance.

Kira Geraci-Ciardullo, MD  
Speaker

William R. Latreille, MD  
Vice Speaker